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T/VII/M-3  
26 May 1965

UNITED STATES INTELLIGENCE BOARD  
COMMITTEE ON DOCUMENTATION

TASK TEAM VII - ANALYSTS COMMUNICATION

Minutes of the Third Meeting, 24 May 1965

Members or Their Representatives Present

STATE - Mr. A. Sidney Buford, III, Chairman  
CIA [redacted]  
DIA [redacted]  
CSS [redacted]

Others Present

None

1. The Chairman called the meeting to order. The DRAFT minutes from the last meeting were distributed. Each member then passed out copies of his home organization charts and discussion turned to the [redacted] explained the allocation of responsibility within DIA, particularly, within the Latin America area. He then commented that DIA had fairly close working relations with their opposite numbers in State, but that working relations with CIA opposite numbers was not so prevalent.

[redacted] pointed out that the allocation of responsibility for the Latin American area within CIA did not follow clean cut organizational lines. He added that he would pull together for the next meeting an organizational schema which would reflect the pattern of the elements having an interest in Latin American affairs. The Chairman briefed the Team in the general State organization, with particular attention to the Latin American area. The point was to locate those elements which had

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analytic or substantive responsibility. It is noteworthy that all the Latin American organizations described also had "special project" elements which are <sup>oriented</sup> initiated toward particular intelligence problems or sensitive source exploitation.

25X1 2. [ ] pointed out that DIA maintains a "locator" card system at present for its own administrative purposes. He suggested that the Team consider the possibility of an Interagency Intelligence Skill Location Card System as one way to improve analysts-to-analyst communication. Under this scheme, management could have runs made reflecting the various skills and area responsibilities within the entire Community which could provide the basis for marshalling resources for a given problem, task, etc. 25X1 [ ] added that an interagency clearance register is maintained and that this essential access aspect could easily be merged with any central analytic skill register. The Team agreed that this was a worthy idea. 25X1 [ ] commented that basic skills and current assignment would not necessarily coincide, and suggested that these should be considered separately. The Chairman indicated that the Team probably should concentrate upon "current assignment", leaving the skills to the organization management concerned for internal purposes. [ ] agreed 25X1 to look into the CIA procedures that might be adapted to the <sup>facilitate</sup> problem of improving analyst-to-analyst communications.

25X1 3. [ ] also pointed to the upcoming audio-visual link being developed within the military establishment and put forth for the Team the idea of at least looking into the possibility of developing a similar interagency audio-visual circuit. He felt such a system could facilitate briefings and exchange of views among leaders during a crisis, and that

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during lulls the system could be used for face-to-face analyst discussions. A consensus quickly arose favoring this as a very interesting possibility. The Chairman indicated that the first step really was to proceed with the inquiry to get a better sense of the need for improved analyst-to-analyst communications. The Chairman agreed that in principle any audio-visual hookup among agencies raised highly interesting possibilities. [ ] commented that NSA would be the most knowledgeable regarding hi-speed , secure and exotic means of communication, and suggested that NSA membership in the Team might be a good idea. [ ] suggested that this be raised with the CODIB number from NSA. The Chairman agreed to look into the matter.

4. The Chairman asked for comments on the draft Interview Guide he distributed at the last meeting. There was general agreement that the Guide covered the main points needed, and that it should be used by all members as a guide for their discussions with analysts. The Chairman indicated that he envisaged the Guide as being used to take notes during discussions with analysts, and that these notes could be used to summarize the analysts responses.

5. The Chairman asked that the CODIB Support Staff reproduce the Interview Guide and distribute <sup>25 copies</sup> to each member as rapidly as possible. It was agreed to defer setting the next meeting until the members had completed a few interviews; with the thought that a ~~two~~ three week pause appeared to be reasonable.

*Sid - to call units of June 7 - 65*

[ ]  
Secretary

25X1

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